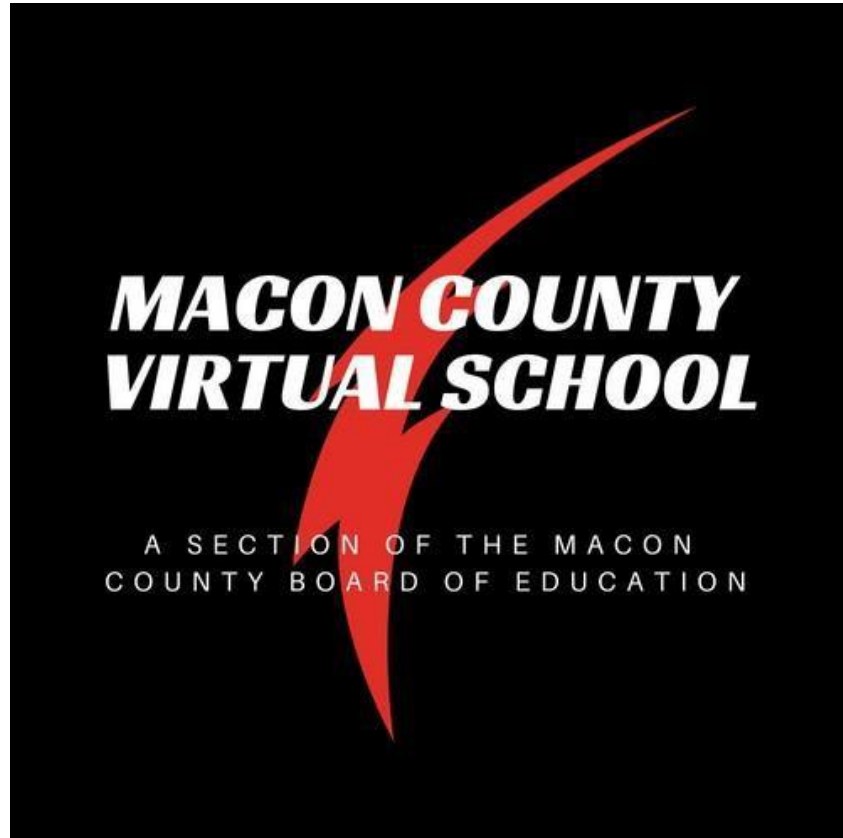
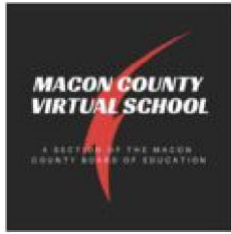


2019-2020 MACON COUNTY VIRTUAL SCHOOL  
MANUAL



303 Union Springs Highway  
Tuskegee, AL 36083  
(334) 724-1239  
mcvirtualschool@gmail.com

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*Let MC Virtual School Assist  
You Today*

## ALABAMA HOME SCHOOL INFORMATION Macon County Schools

The MC Virtual School is able to register you as a virtual student while you are in your homeschool program. This virtual program is part of the offerings of our accredited school system and does not require your child to be onsite for daily classes. Please be sure to let us know if you are interested in this program: we can get you going in less than 48 hours. Many families in the county have taken advantage of this opportunity. Contact us today at 334-724-1239, or email us at [mcvirtualschool@gmail.com](mailto:mcvirtualschool@gmail.com). You may also visit our virtual school website at <http://www.maconk12.org/District/Department/393-MC-Virtual-School>.

Otherwise, regarding home school, the Alabama Department of Education is not authorized to license or to regulate any private, nonpublic, or church school offering instruction in grades K-12 or any combination thereof. This could possibly lead to your child being in an unaccredited situation. ***We can help you avoid this with MC Virtual School.***

While ACT 2014-245 requires that private school (except church schools) register annually with the Department of Education, it is the interpretation of the State Superintendent of Education that this requirement does not apply to home school students. The collection of information regarding tuition, number of instructors, enrollment, value of property, and general condition of the school, tend to lend themselves to a brick and mortar facility rather than a home school environment.

Dr. Jacqueline A. Brooks, EdD  
Superintendent of Education



Welcome to the Macon County Virtual School!

The Macon County Board of Education now offers full-time virtual enrollment for grades K–12. In the virtual program, students will take the traditional subjects of English, math, science, history, art, and health/PE via a virtual platform that is accessible 24/7, 365 days a year. There are also other courses in the appropriate grade levels, such as electives and world languages.

The materials for the program, to include the textbooks, are embedded in the program; so, all the textbooks and instructional materials needed to complete the program are included.

As a public school in Alabama, we are authorized under the Alabama Virtual School Law to offer a completely online program of student learning; thus, students can earn a diploma issued by the Macon County Board of Education and the state of Alabama based upon successful completion and mastery of course content. The virtual program is self-paced and flexible within the parameters specified by state law. Currently, the Macon County Board of Education uses the ACELLUS program from the International Academy of Science as the learning management system and courseware for the virtual program.

Depending on your child's needs for learning, we can tailor our curriculum to meet his or her needs. To discuss your child's needs with us, please contact our office at 334-724-1239, and we will put you in touch a member of our virtual school staff.

A key feature of our virtual program is that it is flexible enough to meet children where they are in any given subject and take them where they want to go. Our teachers will work directly with parents and students to ensure proper placement into the curriculum. Students may choose a hybrid model where they take some classes virtually or others traditionally.

There are no home visits as part of the program, unless you request someone come to your home. This school was created to help your child obtain a first-class education virtually and serve your family's needs.

There is an onsite requirement for state testing; and, this is for any public virtual school program in the state of Alabama.

Call the Macon County Virtual School at 334-724-1239 or email at [mcvirtualschool@gmail.com](mailto:mcvirtualschool@gmail.com) to receive more information about enrollment.

Mr. Albert Nelson  
Student Services Coordinator

Dr. Robbi C. Flowers  
Administrator and Primary Contact

# **Macon County Schools**

## **Mission Statement**

*All students will successfully matriculate through the Macon County School System and will graduate from high school prepared to follow a choice for success (military, college, technical school, entrepreneurship, job readiness) and impact the world with their Power of One.*

## **Vision**

*Every Teacher, Every Child ConnectED*

## **Motto**

*Plugged In for Learning!*

## **Employee Mantra**

*The Power of One!*

## **Strategic Areas of Focus**

- 1. High Expectations and Engagement*
  - 2. Student Achievement and Growth*
  - 3. Safe, Nurturing, and Engaging Environment*
  - 4. Professional, Caring and Competent Workforce*
  - 5. Financial Savvy, Sovereignty, and Partnerships*
-

**MACON COUNTY BOARD OF EDUCATION**  
**Lewis Adams Wing at GWC**  
**303 Union Springs Road**  
**P.O. BOX 830090**  
**TUSKEGEE, ALABAMA 36083-0090**  
**TELEPHONE: (334) 727-1600 – FACSIMILE: (334) 724-9990**  
**[www.maconk12.org](http://www.maconk12.org)**

**Facebook: Macon County Schools**  
**Twitter: @MCBOE1902**



**MACON COUNTY SCHOOLS**

**BOARD OF EDUCATION**

Mrs. Elnora Smith-Love, President  
Mary Hooks, Vice President  
Mrs. Katy S. Campbell, Member  
Mrs. Helen Samuel, Member  
Mr. Karey Thompson, Member

Dr. Jacqueline A. Brooks  
Superintendent of Education



**Macon County Schools does not discriminate on the basis of race, color, creed, national origin, sex, sexual orientation, religion, age, disability or other legally protected status in admission to, access to, or operations of its programs, services or activities. The school system does not discriminate in its hiring practices.**

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## SCHOOL/CENTER INFORMATION AND LEADERS

<b><u>BOOKER T. WASHINGTON HIGH SCHOOL</u></b> 3803 West Martin Luther King Highway Tuskegee, Alabama 36083 <i>Mrs. Brelinda C. Sullen, Principal</i> <i>Mr. Corey Porter, Principal on Assignment</i>	727-0073
<b><u>DEBORAH CANNON WOLFE ELEMENTARY SCHOOL</u></b> 4450 Cross Keys Road Shorter, Alabama 36075 <i>Mr. Mason McDade, Jr., Interim Principal</i>	727-1641
<b><u>GEORGE WASHINGTON CARVER ELEMENTARY SCHOOL</u></b> 300 Union Springs Road Tuskegee, Alabama 36083 <i>Mr. Norman Williams, Principal</i> <i>Ms. Trishonne Tullos, Interim Dean of Students</i>	727-2700
<b><u>NOTASULGA HIGH SCHOOL</u></b> 500 East Main Street Notasulga, Alabama 36866 <i>Mr. Lasisi Hooks, Principal</i> <i>Mr. Freddie Williams, Assistant Principal</i>	724-1240
<b><u>TUSKEGEE INSTITUTE MIDDLE SCHOOL</u></b> 1809 Franklin Road Tuskegee Institute, Alabama 36088 <i>Mrs. Rosemary Wright, Principal</i>	727-2580
<b><u>TUSKEGEE PUBLIC SCHOOL</u></b> 101 East Price Street Tuskegee, Alabama 36083 <i>Mrs. Tiffany Williams, Principal</i> <i>Ms. Karen Moore, Assistant Principal</i>	727-3222
<b><u>MACON COUNTY STUDENT SUCCESS CENTER</u></b> 1809 Franklin Road Tuskegee Institute, Alabama 36088 <i>Mr. Albert Nelson, Interim Coordinator</i> <i>Mrs. Juan Macon, Teacher</i> <i>Mrs. Senora Moore, Lab Facilitator</i>	724-1235 724-1239
<b><u>MACON COUNTY CAREER AND TECHNICAL EDUCATION CENTER</u></b> 1902 Taylor Street Tuskegee Institute, Alabama 36088 <i>Dr. Melvin A. Lowe, III, Director</i>	724-1236
<b><u>MACON COUNTY TRANSPORTATION CENTER AND BUS SHOP</u></b> 3800 West Martin Luther King Highway Tuskegee, Alabama 36083 <i>Mrs. Tracie Jackson, Interim Director</i> <i>Mr. Joseph Hammonds, Shop Foreman</i>	724-1221
<b><u>MACON COUNTY VIRTUAL SCHOOL</u></b> PO BOX 830090, Tuskegee, Alabama 36083 <i>Mr. Albert Nelson, Interim Coordinator</i> <i>Dr. Robbi Flowers, Administrator</i>	724-1239

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# Macon County Schools 2019-2020 Calendar

August 2019						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2020						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22*	23
24	25	26	27	28	29	30

June 2020						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				



July 2020						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



1<sup>st</sup> Day for Teachers: August 2, 2019  
 Teacher Workdays: August 5-7, 2019  
 1<sup>st</sup> Day for Students: August 8, 2019  
 Labor Day: September 2, 2019  
 Columbus Day: October 14, 2018


Veterans' Day: November 11, 2019  
 Thanksgiving Break: November 25-29, 2019  
 Winter Break: Dec. 23, 2019-January 1, 2020  
 Teacher Workday: January 6, 2020  
 Student Break: January 2, 3, 6, 2020

2<sup>nd</sup> Semester Begins: January 7, 2020  
 MLK Holiday: January 20, 2019  
 Teacher Workdays: February 14 & 17, 2020  
 President's Day: February 17, 2020  
 Spring break: March 23-27, 2020

Easter break: April 10, 2020  
 Last Day for Students: May 22, 2020  
 Teacher Workday: May 22, 2020  
 BTW Graduation: May 20, 2020  
 NHS Graduation: May 21, 2020

 Teachers Report/No Students  
 Students and Teachers Report

 Non Instructional Days  
 Holidays for All

 Half Days for Students  
 \* e-Day for Students

Teacher Days: 187

Student Days: 180 (includes 1 e-day)



**MACON COUNTY SCHOOLS  
2019-2020 ASSESSMENT AND TESTING SCHEDULE**

<b>ASSESSMENT/TEST</b>	<b>DATES</b>
<b>Scantron-Universal Screener; Benchmark</b>	<b>August 19-30, 2019</b>
<b>PreACT (Grade 10)</b>	<b>Tuesday, October 2, 2019</b>
<b>ACT WorkKeys Online Testing - Initial (Grade 12)</b>	<b>Tuesday, October 8, 2019</b>
<b>ACT WorkKeys Paper Testing with Accommodations – Initial</b>	<b>Wednesday, October 9, 2019</b>
<b>ACT WorkKeys Paper Testing - Make-Up</b>	<b>October 15, 2019</b>
<b>ACT WorkKeys Paper Testing - Make-Up with Accommodations</b>	<b>October 15-18, 21, 2019</b>
<b>CIVICS TEST FOR 12<sup>TH</sup> GRADERS</b>	<b>November 14 &amp; 15, 2019</b>
<b>ACT WorkKeys Paper Testing - Retest Option</b>	<b>April 15, 2020</b>
<b>ACT WorkKeys Paper Testing/ Accommodations - Retest Option</b>	<b>April 15, 16, 17 &amp; 20, 21, 2020</b>
<b>ACT WorkKeys Online Testing - Retest Option</b>	<b>April 15, 16, 17 &amp; 20, 21, 2020</b>
<b>NAEP (Selected Schools and Grades Only)</b>	<b>January -March 2020</b>
<b>Scantron-MidYear Benchmark</b>	<b>January 20-31, 2020</b>
<b>ACCESS for Ells (Online)</b>	<b>January 21, 2020 -March 20, 2020</b>
<b>Alternate ACCESS for Ells</b>	<b>January 21, 2020 - March 20, 2020</b>
<b>ACT with Writing Paper Testing - Initial(Grade 11)</b>	<b>March 10, 2020</b>
<b>ACT /Writing Paper Testing with Accommodations</b>	<b>March 10-13 &amp; March 16-20, 2020</b>
<b>ACT / Writing Paper Testing - Make-up</b>	<b>March 31, 2020</b>
<b>ACT /Writing Paper Testing with Accommodations/Make-up</b>	<b>March 31, April 1-3 &amp; 6-10, 2020</b>
<b>ACAP Alternate Assessment</b>	<b>March 2 - April 10, 2020</b>
<b>ACAP Summative Assessment (Grades 2-8) .</b>	<b>March 30 -May 1, 2020</b>

**Classroom assessments and other formative assessments are not included on this schedule!**



**CURRICULUM:** The main curriculum used by Macon County Virtual School is the ACELLUS Learning Platform by the International Academy of Science. ACELLUS courses are interactive, self-contained educational programs that carefully guide the student through each lesson. The interactive features of ACELLUS are used to identify "holes" in the students' knowledge and understanding of specific concepts. ACELLUS provides specific video instruction for each concept in each course, taught by some of America's greatest teachers. The numbers of courses a student is allowed to take depends on the number of seat hours that can be mastered within the allotted time. ACELLUS does permit the district to assign up to 6 classes at a time per student. The credits to graduation must be acquired for a student to graduate traditionally, blended, or all virtual. ACELLUS is featured as a model program by the National Dropout Prevention Center at Clemson University.

**DIPLOMAS:** The Alabama Board of Education establishes the minimum criteria and standards that students must meet to receive a high school diploma. The requirements for a high school diploma, established by the Macon County Board of Education, must meet or exceed the criteria established by the state board. Credit for high school diplomas is earned beginning in the ninth (9th) grade. **Students who entered ninth (9th) grade prior to 2013-2014 for the first time** are required to earn 24 Units in Macon County Schools. However, **students who were first time ninth (9th) graders in 2013-14 and after** will be required to earn 28 units. The new high school diploma, which will apply to all students beginning with the ninth-grade class in 2013-2014, was approved by the Alabama State Board of Education in January 2013. For these students, this diploma replaces all variations of the prior diploma. The purpose for the change is to allow more flexibility for students in pursuing their interests and to enable more balance through equivalent course offerings. There are many differences in the courses students may take with this diploma; everyone will not take the same courses just because there is one diploma. No high stakes test will be attached to the requirements for receiving this diploma; however, the state now requires students to pass a civics test. Beginning in 2016, students must also have the option to earn their high school diploma virtually.



**GRADING:** Virtual school reporting may not coincide with the report card process of the traditional school as student work at very independent paces. Every effort will be made to notify parents of non-completed assignments and work; however, parents are given access to the student's ACELLUS account through the ACELLUS parent account. This account is created by the parent granting the Virtual School permission to enter his or her email address in ACELLUS. The traditional grading scale will be used- Numerical grades are used in K-12 in Macon County Schools. The numerical grading scale is as follows: A (100-90) B (89-80) C (79-70) D (69-60) F (59-0) FA (Failure Due to Attendance)

Grading weight percentages, by category, involving all ACELLUS course grades are as follows:

Lesson Problems-20%

Unit Exams-20%

Mid-Term Exam-20%

Final Exam-20%

Special Lessons-20%

**Total: 100% of the course grade percentage**

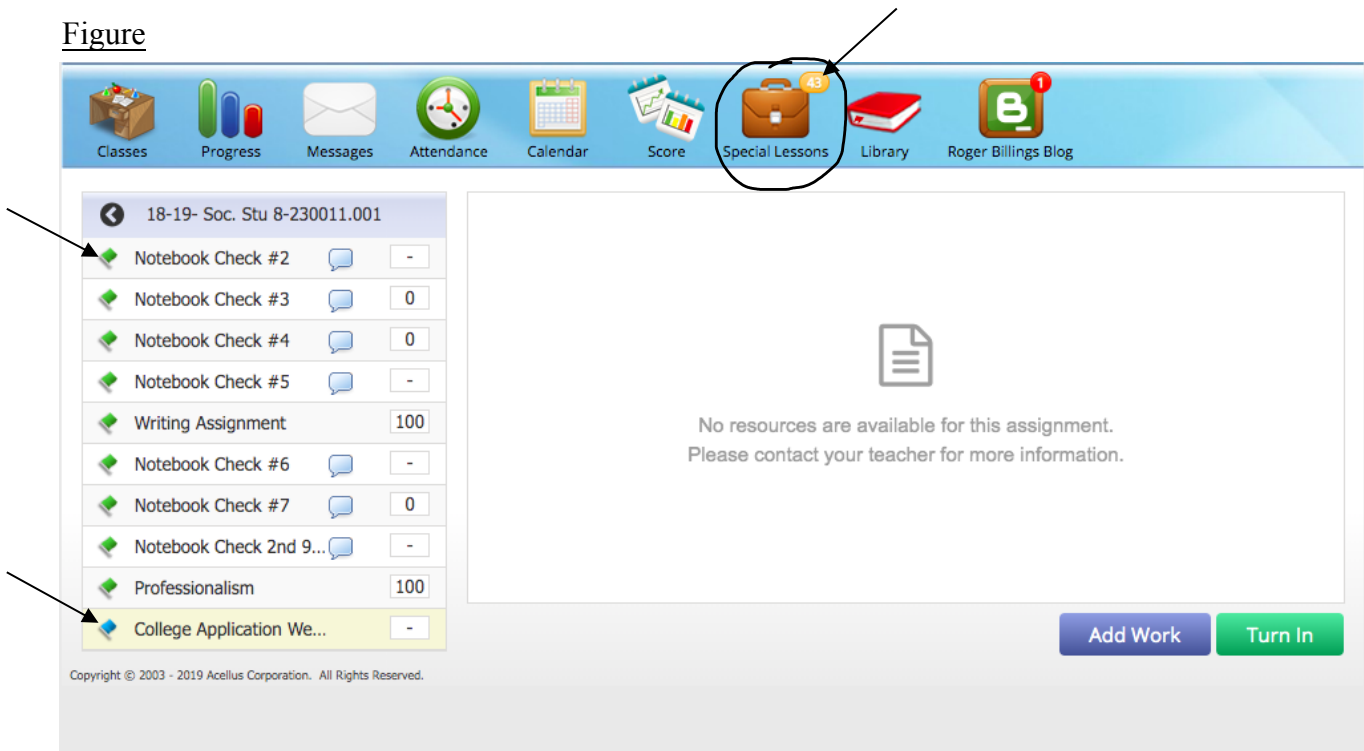
**ENROLLMENT FOR NEW STUDENTS:** The parent and student must complete and submit a virtual school enrollment form to the virtual school for processing. Copies of enrollment form may be obtained from a guidance counselor, the virtual school, or via the virtual school website. This enrollment form may be completed and submitted in person to a guidance counselor, to the virtual school assistant principal, or online via the Virtual School website (<https://www.maconk12.org/District/14793-MC-Virtual-School-Documents.html#Resources>). In addition, the student must be registered through PowerSchool before the enrollment form is processed.

**ATTENDANCE:** Students must log in and work in all courses in ACELLUS a minimum total of 20 hours per week in order to meet attendance requirements for the school district. **It is highly suggested in order for students to be successful in each course, they should work in each course a minimum of 60 minutes daily and no less than 5 days a week.** The configuration of days is at the discretion of the student and the parent. Notifications will be sent when the attendance requirement is not met by the virtual school weekly. If a parent is notified about the student not meeting the attendance requirement and the student continues to exhibit a pattern of not meeting the requirement, then the Early Truancy Warning Prevention Program will be followed by the virtual school.

**TESTING:** It is required that all students registered in the Macon County Public Schools, whether they are in traditional brick and mortar schools or in virtual school, to take the required state standardized tests. Testing dates for the 2019-2020 school year is included in this manual. Information about all state standardized testing dates and logistics for each assigned school will be given to the parents via the Macon County Virtual School REMIND account, phone call, and email message. Please ensure that your contact information is up-to-date with the virtual school, especially if there are any changes.

**SUBMISSION OF WORK:** Each ACELLUS course has "special lessons" for the students to complete. It is **required** for all virtual school students to complete the special lessons in each course. According to ACELLUS, "Special Lessons are integrated into the courses so that they are assigned to the students as they progress through the course. When students have outstanding Special Lesson assignments, they see a small "bubble" on the briefcase icon at the top of their screen, containing the number of outstanding assignments they currently have (see Figure on next page). Students select the briefcase icon to view their current Special Lesson assignments. When a new Special Lesson has been assigned, it is marked with a blue flag (see Figure on next page). Once the student turns in the assignment, the flag turns green (see Figure on next page). Upcoming Special Lessons become viewable by students when they reach the appropriate point in the course."

Figure



There are two ways that students can submit the completed special lessons:

1. print them out after completion, place the work in a 3 ring binder, and submit the work in person to the virtual school **at the end of each quarter**, or
2. electronically submit them **each time that the lesson is completed**. Special lessons carry a certain weight of 20% of the total grade percentage in each course.

## Graduation Requirements

Beginning with the current 2019-2020 school year, the Macon County Board of Education is requiring the attainment of **28 Carnegie Units**. Substitute courses are available for students with disabilities in meeting the diploma requirements. Course sequences are available for (1) students with disabilities earning core credit through the Essential/Life Skills courses, and (2) students with disabilities with significant cognitive disabilities earning core credit through Alternate Achievement Standards (AAS) courses. **NOTE: All seniors are required to earn a CCR credential to graduate, and the state requires passage of a high school civics test in order to graduate.**

<b>NEW ALABAMA HIGH SCHOOL DIPLOMA</b>		
<b>AREAS OF STUDY</b>	<b>REQUIREMENTS</b>	<b>CREDITS</b>
English Language Arts	English 9, 10, 11, and 12 or any AP/IB/postsecondary equivalent option of these courses	4
Mathematics	Algebra I, Geometry, and Algebra II w/Trig or Algebra II, or their equivalent.  Additional course(s) to complete the four credits in mathematics must be chosen from the Alabama Course of Study: Mathematics or CTE (Career Technical Education)/AP (Advanced Placement)/IB (International Baccalaureate)/postsecondary equivalent courses.	4
Science	Biology and a physical science.  The third and fourth science credits may be used to meet both the science and CTE course requirement and must be chosen from the Alabama Course of Study: Science or CTE (Career Technical Education)/AP (Advanced Placement)/IB (International Baccalaureate)/	4
Social Studies	World History, U.S. History x 2, and Government/Economics or AP (Advanced Placement)/IB (International Baccalaureate)/postsecondary equivalent courses.	4
Physical Education	LIFE (Personal Fitness) – As with prior diplomas, the LIFE PE credit requirement may be waived for students who successfully complete Marching Band or Athletic PE courses and fulfill all requirements for the LIFE PE course (including results from the Alabama Physical Fitness Assessment). One JROTC credit may be used to meet this requirement.	1
Health Education	Alabama Course of Study: Health Education	0.5
Career Preparation	Career Preparedness Course (Career and Academic Planning, Computer Applications, Financial Literacy, and Online Requirement)	1
CTE and/or Foreign Language and/or Arts Education	Students choosing CTE (Career Technical Education), Arts Education, and/or Foreign Language are encouraged to complete two courses in sequence.	3
Electives		6.5
<b>Total Credits Required for Graduation-</b>		<b>28</b>
<p><b>This one approach to the Alabama High School Diploma removes the need for endorsements or the Alabama Occupational Diploma. The focus will be on the coursework taken that necessitates a clearly articulated and individualized four-year high school plan built for each student based on the results from the career interest assessment and middle school coursework.</b></p>		

**ALABAMA HIGH SCHOOL DIPLOMA SUBSTITUTE COURSES FOR  
SPECIAL EDUCATION STUDENTS**

(\*Essentials/Life Skills courses / \*\*Extended Standards courses)

**SPECIAL NOTE: AS OF 5/2017, STUDENTS WHO TAKE ESSENTIALS COURSES ARE NOT  
RECOGNIZED AS GRADUATES BY THE FEDERAL DEPARTMENT OF EDUCATION**

AREAS OF STUDY	REQUIREMENTS	CREDITS
English Language	*English Essentials 9, 10, 11, and 12 **Alabama Achievement Standards(AAS) English 9, 10, 11, 12	4
Mathematics	*Algebraic Essentials A & B and Geometry Essentials A&B (Students taking Algebraic Concepts in Grade 9 are not required to take Geometry B) **Alabama Achievement Standards(AAS) Mathematics 9,10,11,12	4
Science	*Life Skills Science I(Physical Science), II(Biology), III(Earth & Space), IV(Environmental) **Alabama Achievement Standards(AAS) Science 9, 10, 11, 12	4
Social Studies	*Life Skills I(World History), II(U.S. History to 1877, III(U.S. History from 1877), IV(Economics/Government) **Alabama Achievement Standards(AAS) Social Studies 9,10,11,12	4
Physical Education	LIFE (Personal Fitness) One JROTC credit may be used to meet this requirement or Adaptive Physical Education	1
Health Education	Alabama Course of Study: Health Education **Alternate Achievement Standards(AAS) Pre-Vocational, Vocational, or Community Based Instruction (World of Work)	.5
Career Prep	Career Preparedness(Career and Academic Planning, Computer Applications, or Financial Literacy) **Alternate Achievement Standards(AAS) Functional Performance: Daily Living	1
Career Tech Education	*Transition Services I(World of Work), Workforce Essentials, and Cooperative Education Seminar/Work Experience **Alternate Achievement Standards(AAS) Life Skills Personal/Social Management 9,10,11,or12	3
Electives	* 2 CTE courses in the same pathway are pre-requisite to Cooperative/Work Experience	6.5
	<b><u>NOTE: All seniors are required to earn a CCR credential to graduate, and the state requires passage of a high school civics test in order to graduate.</u></b>	28

## **ATTENDANCE**

School administrators are required under state law to enforce compulsory school attendance laws. Regular attendance by students facilitates the development of the skills and knowledge necessary to function in a modern democratic society. Students who are habitually absent from school are considered truant, and such absences will be reported to the Macon County District Attorney's Office/Juvenile Justice.



### **Student Responsibilities:**

- To take advantage of educational opportunities by attending all classes daily and on time.
- To provide the school with an adequate explanation and appropriate documentation indicating the reason for an absence.
- To promptly request make-up assignments for each excused absence.

### **Student Rights:**

- To be informed of Board of Education policies and individual school rules regarding absenteeism and tardiness.
- To appeal a decision pertaining to an absence to the principal or his designee.
- To make up class work within a specified length of time when there is an excused absence.
- To be made aware of attendance options offered through virtual, twilight or other non-traditional programs.

**Attendance Policy for Students**-It is the belief of the Macon County Board of Education that regular school attendance is important to all students and to the school system. It is further believed that course content and grading procedures should be structured so that regular attendance (physical or virtual) is necessary to successfully complete course requirements.

Subject to parental guidance, each student must be responsible for his/her own attendance. Administrators and teachers will make every effort to encourage regular attendance by students and to solicit assistance from parents and guardians in accomplishing this objective.

An absence is defined as non-attendance (except for in-school activities excused by school personnel) in a regularly scheduled class (physical or virtual) or activity regardless of the reason for such non-attendance.

Parents and guardians shall send a note/documentation of explanation to the school the day the child returns to school.

**Excused Absences**-A student shall be excused for absences from the school for the following reasons:

1. Illness (Doctor's note are preferred and required when more than nine (9) parent notes regarding illness have been filed.)
  2. Inclement weather which would be dangerous to the life of the pupil if he/she attended school (as determined by the Superintendent of Education).
  3. Legal quarantine, death in the immediate family, emergency conditions as determined by the Superintendent or Principal: and
-

4. Prior permission of the principal upon request of the parent or legal guardian.

**Unexcused Absences**-Absences for reasons other than those listed shall be considered unexcused.

**Make-Up Work**-If a student is absent for any excused reason, the student shall make arrangements with the teacher the day he/she returns to school to make up missed work. Students who are absent/tardy (unexcused) to class are not entitled to make-up work and run the risk of earning a low or failing grade. Make-up work is not granted when the absence is due to suspension or expulsion.

**Failure Due to Absence (FA)**-**Students who accumulate 10 or more unexcused absences will be awarded an FA at the end of each semester. The principal may negotiate an academic and attendance contract with the student/parent. However, this contract which is subject to approval by the superintendent does not excuse the truancy or compulsory attendance law of the consequences of the truancy law.**

**Perfect Attendance**-A Macon County Board of Education Perfect Attendance Certificate is given to any student in the system who has not been absent from any class during the entire school year. Each school is responsible for securing and presenting this certificate.

**Truancy**-An estimated 41% of students dropped out of school in Alabama in 2007. The major reasons that students drop out of school are poor attendance, truancy, and failure to move up in grade classification. Students must attend school (physically or virtually) to achieve. Society demands that young people are to be educated to meet the technological advances present in the world of work. The Alabama compulsory attendance laws require that all young people between the ages of six (6) and seventeen (17) attend school. The law also states that parents or guardians are responsible for their child's regular attendance and proper conduct. Parent(s)/guardian(s) must provide the child's teacher/administrator an explanation of each absence within three days after the student returns to school. If the parent or guardian fails to provide this information to the teacher/administrator, each student's absence will be recorded as unexcused or truant.

An [Early Warning Truancy Prevention Program](#) as requested by the State Department of Education and the Administrative Office of Courts was approved by the Macon County Board of Education and implemented in Macon County Schools in previous years. However a new truancy definition provided and mandated by the Alabama Department of Education has been implemented. A phone calling system is used as a tool to reach parents regarding attendance.

The following procedures for handling truanancies will be uniformly administrated throughout Macon County Schools:

**1. First Truancy (Unexcused Absence)**

- A parent must be contacted and provided a copy of Alabama's compulsory attendance laws upon the **first unexcused student absence**.
- Parent(s)/guardian(s) have seventy-two hours /three (3) days to respond in writing with an explanation for the student's absence. If no explanation is provided, the child is considered truant for that absence. Note: This includes virtual/non-traditional classes as well.

**2. Third Truancy (Unexcused Absence)**

- A parent must be notified by mail or e-mail.

**3. Fifth Truancy (Unexcused Absences)**

- The parent(s)/guardian(s) will be required to attend a conference at the school with the attendance officer and/or principal /designee and/or participate in an Early Warning Program conducted by the juvenile court. Attendance at these meetings is mandatory.

**4.** Any parent/ guardian, or child who does not attend any of the scheduled meetings will be subject to having a **complaint or petition** filed in accordance with the Code of Alabama (1975).

**5. Seventh Truancy (Unexcused Absences)**

- Beginning with the **seventh unexcused absence**, a petition/complaint will be filed against the parent(s)/guardian(s) and child (when age appropriate) with the Juvenile Court of Macon

County.

### **Compulsory School Attendance Laws**

#### **Alabama Code 16-28-12**

**State law requires that all children between the ages of six and 17 attend school.** Children may attend public schools, private schools, or church schools. Children may also be instructed by a competent, private tutor or in an authorized home school. **State law requires that children attending public schools conduct themselves in accordance with the policies listed in the Handbook and Code of Student Conduct.**

Each parent, guardian, or other person having control or custody of any child required to attend school or receive regular instruction by a private tutor who fails to have the child enrolled in school or who fails to send the child to school, or have him or her instructed by a private tutor during the time the child is required to attend a public school, private school, church school, denominational school, or parochial school, or be instructed by a private tutor, or fails to require the child to regularly attend the school or tutor, or fails to compel the child to properly conduct himself or herself as a pupil in any public school in accordance with the written policy on school behavior adopted by the local board of education pursuant to this section and documented by the appropriate school official which conduct may result in the suspension of the pupil, shall be guilty of a misdemeanor and, upon conviction, shall be fined not more than \$6,000.00 and may also be sentenced to hard labor for the county for not more than one year. The absence of a child without the consent of the principal, teacher of the public school he or she attends or should attend, or of the tutor who instructs or should instruct the child, shall be prima facie evidence of the violation of this section. Code of Alabama § 16-28-12.

### **Department of Public Safety Compliance**

#### **Alabama Code Section 16-28-40**

**License applicant under 19 to provide documentation of school enrollment, etc.; duties of school attendance official; withdrawal from school; conviction for certain pistol offenses.**

The Department of Public Safety shall deny a driver's license or a learner's license for the operation of a motor vehicle to any person under the age of 19 who does not, at the time of application, present a diploma or other certificate of graduation issued to the person from a secondary high school of this state or any other state, or documentation that the person: (1) is enrolled and making satisfactory progress in a course leading to a general educational development certificate (GED) from a state approved institution or organization, or has obtained the certificate; (2) is enrolled in a secondary school of this state or any other state and has not at the time of application accumulated disciplinary points while a student in school that would extend the age of eligibility for the student to apply for a driver's license; (3) is participating in a job training program approved by the State Superintendent of Education; (4) is gainfully and substantially employed; (5) is a parent with the care and custody of a minor or unborn child; (6) has a physician certify that the parents of the person depend on him or her as their sole source of transportation; or (7) is exempted from this requirement due to circumstances beyond his or her control as provided in this chapter.

The attendance officer or chief attendance administrator, upon request, shall provide documentation of enrollment status and disciplinary points on a form approved by the Department of Education to any student 15 years of age or older who is properly enrolled in a school under the jurisdiction of the official, for presentation to the Department of Public Safety, on application for, or renewal or reinstatement of, a driver's license or a learner's license to operate a motor vehicle. Whenever a student 16 years of age or older withdraws from school, the attendance officer or chief attendance administrator shall notify the Department of Public Safety of the withdrawal. Withdrawal shall be defined as more than 10 consecutive or 15 days total unexcused absences during a single semester.



Within five days of receipt of a notice of withdrawal, the Department of Public Safety shall send notice to the licensee that his or her driver's license or learner's license will be suspended under this article on the 30th day following the date the notice was sent unless documentation of compliance with this article is received by the department before the 30th day.

Whenever the withdrawal from school of the student, or the failure of the student to enroll in a course leading to, or to obtain a GED or high school diploma, is beyond the control of the student, or is for the purpose of transfer to another school as confirmed in writing by the parent or guardian of the student, or is for the purpose of participating in a job training program approved by the State Superintendent of Education, no notice shall be sent by the proper school official to the Department of Public Safety to suspend the license of the student. If the student is applying for or renewing a driver's license or a learner's license, the attendance officer or chief attendance administrator, upon request, shall provide the student with documentation to present to the Department of Public Safety

to exempt the student from this section. The local superintendent of education with the assistance of the county or city school attendance director as the case may be, and any other staff or school personnel, or the appropriate school official of any private secondary school, shall be the sole judge of whether the withdrawal is due to circumstances beyond the control of the person. Suspension or expulsion from school or imprisonment in a jail or penitentiary is not a circumstance beyond the control of a person. (Acts 1993, No. 93-368, p. 628, §1; Acts 1994, 1st Ex. Sess., No. 94-820, p.138, §1; Act 2009-713, p. 2095, §3.)

Report of Withdrawal/ Exclusion Status by the Macon County Board of Education to Dept. of Public Safety

**For purposes of these procedures only, a student may be considered "withdrawn" from school if he/ she** is 17 years of age or older and has accumulated more than 10 consecutive days of unexcused absences during a single semester or more than 15 days total unexcused absences during a single semester

It shall be the responsibility of the local school designee to identify students who have "withdrawn" from school. The local school designee shall complete and file, with the Department of Public Safety, the Enrollment/ Exclusion Form (SS401) for every student who is determined to be "withdrawn".

Students will not be reported as "withdrawn" if they meet the following criteria:

- Any student who is withdrawn from school for the purpose of transfer to another school, as confirmed in writing by the student's parent/guardian
- Any student who has withdrawn from school for the purpose of participation in a job training program approved by the State Department of Education
- Any student whose absence from school beyond 10 consecutive days or 15 days total unexcused absences during a single semester is, in the opinion of the principal or designee, beyond the control of the student as defined below.

Circumstances beyond the control of the student may include the following:

- Students who are mentally or physically unable to attend school
- Students who are regularly and legally employed under the provisions of the Child Labor Law
- Students who, because of the distance they reside from school and the lack of public transportation, are compelled to walk more than two miles to attend a public school (Authority-School Attendance Manual, Alabama State Dept. of Ed 2011)

Note: Does not include suspension or expulsion from school or imprisonment as an exemption.

(Alabama Code Section 16-28-40)

Students/parents can appeal this policy within 15 days of the issuance of the enrollment status. The appeal shall be filed, in writing, include a statement of reasons for the appeal, and be sent directly to the District Resource Officer. Authority- School Attendance Manual, Alabama State Dept. of Ed 2011

The individual requesting the appeal shall be notified in writing of the decision. If the individual does not agree with the decision, he/she may appeal to the Superintendent within five (5) days. The superintendent shall review the decision, make a determination and notify the individual orally or in writing of the decision.

Procedure for reporting "withdrawn" students to the Department of Public Safety are as follows:

- The District Resource Officer (DRO) reviews attendance data with schools to determine students who meet criteria of 17 years or older with more than 10 consecutive days of unexcused absences during a single term or more than 15 days of unexcused absences during a single semester.
  - The DRO sends a letter to the parent advising them of the policy to report to the Department of Public Safety.
  - The DRO files the Enrollment Form with the Department of Public Safety due to non-attendance.
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DISTRICT COURT OF MACON COUNTY

Macon County Courthouse

POST OFFICE BOX 830703

TUSKEGEE, ALABAMA 36083

Office: (334) 727-6110 • Fax: (334) 724-2541

HON. DEBORAH HILL BIGGERS, JUDGE  
District Court of Macon County

E-Mail: [deborah.biggers@alacourt.gov](mailto:deborah.biggers@alacourt.gov)

**TIPS FOR A SUCCESSFUL SCHOOL YEAR FROM  
MACON COUNTY JUVENILE COURT JUDGE DEBORAH H. BIGGERS**

We are all excited for the beginning of the 2019-20 school year! As Juvenile Court Judge, I want all children to be successful and thrive in an environment that gives them the best opportunity to learn and accomplish this success!

Therefore, parents/guardians, please implement the following:

- Alabama law provides that a child enrolled in public school, must not have more than seven (7) unexcused absences in a school year, or that child will be referred to the Juvenile Court as being TRUANT. A student who is tardy, suspended or expelled is not considered an unexcused absence for truancy purposes. Please check your school's written Code of Conduct, to learn what is considered an excused absence and the necessary procedures you must follow to present the written excuse to the school administrator. The law further provides that the parent, guardian or other person having control or custody of any child required to regularly attend school, who fails to require the child to regularly attend school, may be CONVICTED of a MISDEMEANOR and be ordered to spend time in the Macon County Jail.
- Please know that gangs do exist in Macon County. Therefore, educate yourself on the gang signs, colors and tattoos. Learn your child's friends and associates. If the friend or associate appears to be a bad influence, intervene and bar your child's association with that person.
- Know your child's whereabouts at all times, even if you are at work.
- A child's education is a "right". Cell phones, video games and other electronic devices that you purchase are a "privilege". If your child fails to obey you, fails to do his or her homework, or tries to rebuke your authority, withdraw or take away the "privilege".
- A child does not reach the age of majority (becomes an adult under Alabama law) until the age of 19 years, unless he or she has been emancipated. Therefore, as the parent, you have the "power", use it!
- Cyber bullying and bullying in general have become serious problems nationwide. If your child has become depressed or does not want to attend school because of being bullied, please take it seriously and go to the school or talk to the bullying child's parent or guardian, to advocate for a positive environment for your child.
- If your child is prescribed medication by a physician or East Central Mental Health, etc., it is your responsibility to ensure that your child takes the medication as prescribed.
- It takes a "village" to raise a child, and I want to see the parents or guardians, schools, churches, juvenile court, and all other stakeholders in this county be a strong collective force to protect our children from harm; see that they graduate from high school; and find their place in society as productive citizens!

*Deborah H. Biggers*

DEBORAH H. BIGGERS  
Juvenile Court Judge



"EVERY CHILD MATTERS"

# Mathematics Courses

The International Academy of Science offers ACELLUS courseware to help students build a solid understanding of mathematics.

Each course provides video instruction and utilizes Deficiency Diagnostics and Customized Personal Instruction to offer a comprehensive feedback system that responds to users' interactions by modifying the curriculum to fit individual needs.

Based on each student's performance, ACELLUS creates an individualized experience, ensuring that each student has a chance to succeed at learning.

ACELLUS math courses are aligned to the Common Core State Standards.

## **Mathematics: Elementary**

- Grade K Math
- Grade 1 Math
- Grade 2 Math
- Grade 3 Math
- Grade 4 Math
- Grade 5 Math

## **Mathematics: Middle**

- Grade 6 Math
  - Grade 7 Math
  - Grade 8 Math
  - Middle School Algebra
  - Middle School Remedial Math I
  - Middle School Remedial Math II
  - Middle School Math I-SE\*
  - Middle School Math II-SE\*
-

- Middle School Math III-SE\*
- Middle School Math IV-SE\*
- Middle School Math V-SE\*
- Pre-Algebra SE
- FUNdamental Math
- FUNdamental Math-Spanish

**Mathematics: High School**

- Algebra I
  - Advanced Algebra I
  - Advanced Algebra I-Spanish
  - Algebra I - Spanish
  - Algebra I-SE\*
  - Geometry
  - Geometry-SE\*
  - Algebra II
  - Algebra II-SE\*
  - Trigonometry
  - Pre-Calculus
  - AP Calculus AB
  - AP Calculus AB Exam Prep
  - AP Calculus BC
  - College Exam Math Prep
  - FUNdamental Math
  - FUNdamental Math-Spanish
  - Pre-Algebra-SE\*
  - Integrated Mathematics I
-

- Integrated Mathematics II
- Integrated Mathematics III
- High School Math I-SE\*
- High School Math II-SE\*
- High School Math III-SE\*
- High School Math IV-SE\*
- H.S. Remedial Math I
- H.S. Remedial Math II
- H.S. Remedial Math III
- H.S. Remedial Math IV
- Algebra I - Credit Recovery - Semester I
- Algebra I - Credit Recovery - Semester II
- Geometry - Credit Recovery - Semester I
- Geometry - Credit Recovery - Semester II

## English, Reading & Language Arts Courses

The International Academy of Science offers ACELLUS courseware to help students build a solid understanding of reading and language arts.

Each course provides video instruction and utilizes Deficiency Diagnostics and Customized Personal Instruction to offer a comprehensive feedback system that responds to users' interactions by modifying the curriculum to fit individual needs.

Based on each student's performance, ACELLUS creates an individualized experience, ensuring that each student has a chance to succeed at learning.

ACELLUS language arts courses are aligned to the Common Core State Standards.

### **English, Language Arts/Reading: Elementary**

- Grade K Language Arts/Reading
-

- Grade 1 Language Arts/Reading
- Grade 2 Language Arts/Reading
- Grade 3 Language Arts/Reading
- Grade 4 Language Arts/Reading
- Grade 5 Language Arts/Reading
- Discover English - Elementary Part I (ESL)

**English Language Arts/Reading: Middle**

- Grade 6 Language Arts/Reading
- Grade 7 Language Arts/Reading
- Grade 8 Language Arts/Reading
- Middle School Remedial Language Arts/Reading I
- Middle School Remedial Language Arts/Reading II
- Discover English - Middle School Part I (ESL)

**Language Arts/Reading: High**

- English I
  - English II
  - English III
  - English IV
  - AP English Literature and Composition
  - AP English Language and Composition
  - High School Language Arts I-Remedial
  - High School Language Arts II-Remedial
  - Discover English - High School Part I (ESL)
-

# History/Social Studies Courses

The International Academy of Science offers ACELLUS courseware to help students build a solid understanding of history and social studies.

Each course provides video instruction and utilizes Deficiency Diagnostics and Customized Personal Instruction to offer a comprehensive feedback system that responds to users' interactions by modifying the curriculum to fit individual needs.

Based on each student's performance, ACELLUS creates an individualized experience, ensuring that each student has a chance to succeed at learning.

## **History/Social Studies:**

- Grade K Social Studies
- Grade 1 Social Studies
- Grade 2 Social Studies
- Grade 3 Social Studies
- Grade 4 Social Studies
- Grade 5 Social Studies

## **History/Social Studies: Middle**

- Ancient Civilizations
- Middle School American History
- Middle School Geography
- Middle School Personal Finance
- Middle School Remedial Social Studies

## **History/Social Studies: High**

- US History I
  - US History II
  - AP US History
-



- World History I
- World History II
- World History SE (Special Ed Edition)
- US Government
- Economics
- Geography
- Personal Finance
- Psychology
- AP Psychology
- High School Social Studies-SE\*

## Science

The International Academy of Science offers ACELLUS courseware to help students build a solid understanding of science.

Each course provides video instruction and utilizes Deficiency Diagnostics and Customized Personal Instruction to offer a comprehensive feedback system that responds to users' interactions by modifying the curriculum to fit individual needs.

Based on each student's performance, ACELLUS creates an individualized experience, ensuring that each student has a chance to succeed at learning.

### **Science:**

- Grade K Science
  - Grade 1 Science
  - Grade 2 Science
  - Grade 3 Science
  - Grade 4 Science
  - Grade 5 Science
-

**Science:**

- Life Science
- Earth Science
- Physical Science
- Middle School Remedial Science I
- Middle School Remedial Science II

**Science:**

- Physical Science
- General Biology
- Honors Biology
- AP Biology
- General Chemistry
- Honors Chemistry
- AP Chemistry
- General Physics
- Honors Physics
- AP Physics I
- High School Remedial Science

## **Career & Technical Education Courses**

The International Academy of Science offers an increasing number of career and technical education courses to help prepare students to enter the workforce.

Each course provides video instruction and utilizes Deficiency Diagnostics and Customized Personal Instruction to offer a comprehensive feedback system that responds to users' interactions by modifying the curriculum to fit individual needs.

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Based on each student's performance, ACELLUS creates an individualized experience, ensuring that each student has a chance to succeed at learning.

**Career & Technical Education:**

- Business Management
- Electrical Technology I
- HVAC-R I
- Information Management I
- Information Management II
- Medical Terminology
- Plumbing Technology I
- Plumbing Technology II
- Principles of Business, Marketing, and Finance
- Investigating Careers
- College and Career Readiness

## **Advanced Placement Courses**

The International Academy of Science offers Advanced Placement instruction in the areas of Science, Reading, History & Social Studies, and Mathematics.

All ACELLUS AP courses have been approved by the College Board.

ACELLUS has been proven to be a successful tool for advanced placement students. Each student progresses at their own pace through a given course of instruction.

Each ACELLUS lesson teaches one concept, delivered through a short video, after which students are given practice problems. Unit Reviews and Exams provide further learning and assessment.

## **Special Education Courses**

The International Academy of Science offers instruction for special education students in the areas of Language Arts, Reading, History, Social Studies, and Mathematics.

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ACELLUS has been proven to be a successful tool for High School students. Each student progresses at their own pace through a given course of instruction. Each ACELLUS lesson teaches one concept, delivered through a short video, after which students are given practice problems. Unit Reviews and Exams provide further learning and assessment.

**Special Education::**

- Preschool-K Special Learning 1-SE\*
- Grade 1-2 Special Learning 2-SE\*

## English Language Learner Courses

Recognizing the special needs of students who are not fluent in English, the International Academy of Science provides courses that teach the subject in the students' native language, but also prepare them to enter main - stream classes by teaching them the English vocabulary specific to the topic. The Academy is also initiating the development of a series of English-as-a-Second-Language courses.

- Discover English - Elementary Part I (ESL)
- Discover English - Middle Part II (ESL)
- Discover English - High Part III (ESL)
- FUNDamental Math-Spanish

## Elective Courses

The International Academy of Science offers an increasing number of ACELLUS Courseware Elective courses to help broaden students' education.

Each course provides video instruction and utilizes Deficiency Diagnostics and Customized Personal Instruction to offer a comprehensive feedback system that responds to users' interactions by modifying the curriculum to fit individual needs.

Based on each student's performance, ACELLUS creates an individualized experience, ensuring that each student has a chance to succeed at learning.

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**Fine Arts:**

- Music Appreciation
- AP Music Theory
- AP Studio Art - Drawing

**Health:**

- High School Health
- Medical Terminology

**Foreign Languages:**

- Discover Spanish

## Exam Preparation Courses

The International Academy of Science offers ACELLUS courseware to help students prepare for High School Equivalency Exams, College Entrance Exams, and the AP Calculus AB Exam.

Each course provides video instruction and utilizes Deficiency Diagnostics and Customized Personal Instruction to offer a comprehensive feedback system that responds to users' interactions by modifying the curriculum to fit individual needs.

Based on each student's performance, ACELLUS creates an individualized experience, ensuring that each student has a chance to succeed at learning.

**High School Equivalency Exam Prep:**

- HS Exam Prep - Math
  - HS Exam Prep - Social Studies
  - HS Exam Prep - Language Arts
  - HS Exam Prep - Science
-

# Credit Recovery

The ACELLUS system provides schools with a large suite of online courses designed to help students gain missing credits needed for graduation. ACELLUS adapts the course of instruction to the specific needs of each student – each student will receive the content they need to fill specific holes in their understanding. This method of differentiating instruction is very effective in helping students master course content – even for courses previously failed.

ACELLUS courses are taught via video instruction, and combined with adaptive and interactive assessments on each concept. Unit exams, mid-term exams and the final exam are given to the student throughout the course. The courses are automatically graded, and the course is literally tailored to each student's level and need.

The following courses are available through the ACELLUS system for credit recovery:

## **Mathematics**

- Algebra
- Algebra (Spanish Version)
- Geometry
- Algebra II

## **Science**

- Life Science
- Earth Science
- Physical Science
- Biology
- Chemistry
- Physics

## **Career & Technical Education**

### *General*

- Investigating Careers
- College and Career Readiness

### *Health Science Career Cluster*

- Medical Terminology

### *Information Technology Career Cluster*

- Computer Programming I\*

## **Language Arts**

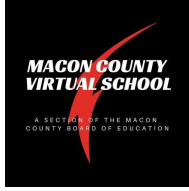
- English I
- English II
- English III (Survey of Amer. Lit.)
- English IV (College Prep English)

## **Social Studies**

- U.S. History I
- U.S. History II
- World History I
- World History II
- U.S. Government
- Geography

### *Architecture & Construction Career Cluster*

- Electrical I
  - Electrical II
  - HVAC & Refrigeration I
  - HVAC & Refrigeration II
  - Plumbing I
  - Plumbing II
-



# VIRTUAL SCHOOL ENROLLMENT FORM

I, \_\_\_\_\_, would like to enroll my child in the MC Virtual School.

(PARENT'S NAME )

Child's Name: \_\_\_\_\_

Grade Level: \_\_\_\_\_

Age: \_\_\_\_\_

Last/Current School: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CELL NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

DOES THE STUDENT HAVE AN IEP OR 504 PLAN? \_\_\_\_\_ Yes \_\_\_\_\_ No

Student Signature \_\_\_\_\_

\_\_\_\_\_ Date

Parent Signature \_\_\_\_\_

\_\_\_\_\_ Date

---OFFICIAL OFFICE USE ONLY---

\_\_\_\_\_ Counselor Signature

\_\_\_\_\_ Date

\_\_\_\_\_ Principal Signature

\_\_\_\_\_ Date

ACELLUSEnrollment Date: \_\_\_\_\_

Note: If the student is not currently enrolled in an Alabama public school, the parent must enroll the student as a new student through Infosnap.

Superintendent's Approval \_\_\_\_\_ Date \_\_\_\_\_



*Every Teacher Every Child ConnectED*

*Your time is limited, don't waste it living someone else's life. Don't be trapped by dogma, which is living the result of other people's thinking. Don't let the noise of other's opinion drowned your own inner voice. And most important, have the courage to follow your heart and intuition, they somehow already know what you truly want to become.*

*Everything else is secondary."*

*—Steve Jobs, Apple CEO, deceased*