

**E-PORTFOLIO ASSIGNMENTS**  
**Financial Record Keeping/Basic Accounting**  
**OAD135**

<b>Chapter 1 Accounting: The Language of Business</b>		<b>Chapter 2 Analyzing Business Transactions</b>
<b><u>Chapter 1</u></b>		<b><u>Chapter 2</u></b>
Self-Review		Discussion Questions 2-1
Discussion Questions		Exercise 2-1      Exercise 2.8
Critical Thinking Problem		Exercise 2-2      Critical Thinking
		Exercise 2-3      Problem 2.1
		Exercise 2-4
		Exercise 2-5
		Problems 2.1a, 2.2a, & 2.1b, 2.2b,
<b>Chapter 3 Analyzing Business Transactions Using T Accounts</b>		<b>Chapter 4 The General Journal and the General Ledger</b>
<b><u>Chapter 3</u></b>		<b><u>Chapter 4</u></b>
Discussion Questions 3-1		Discussion Questions 4-1
Exercise 3-1      Exercise 3-6		Exercise 4-1      Exercise 4-6
Exercise 3-2		Exercise 4-2
Exercise 3-3		Exercise 4-3
Exercise 3-4		Exercise 4-4
Exercise 3-5		Exercise 4-5
Problems 3.1a, 3.2a, & 3.4a, 3.5a		Problems 4.1a, 4.2a, & 4.1b, 4.2b
<b>Chapter 5 Adjustments and the Worksheet</b>		<b>Chapter 6 Closing Entries and the Post closing Trial Balance</b>
<b><u>Chapter 5</u></b>		<b><u>Chapter 6</u></b>
Discussion Questions 5-1		Discussion Questions 6-1
Exercise 5-1		Exercise 6-1
Exercise 5-2		Exercise 6-2
Exercise 5-3		Exercise 6-3
Exercise 5-4		Exercise 6-4
Exercise 5-5		Exercise 6-5
Problems 5.1a, 5.2a, 5.3a & 5.1b, 5.2b		Problems 6.1a, 6.2a, & 6.1b, 6.2b
<b>Chapter 7 Accounting for Sales, Accounts Receivable, and Cash Receipts</b>		<b>Chapter 8 Accounting for Purchases, Account Payable, and Cash Payments</b>
<b><u>Chapter 7</u></b>		<b><u>Chapter 8</u></b>
Discussion Questions 7-1		Discussion Questions 8-1
Exercise 7-1		Exercise 8-1
Exercise 7-2		Exercise 8-2
Exercise 7-3		Exercise 8-3
Exercise 7-4		Exercise 8-4
Exercise 7-5		Exercise 8-5
Problems 7.1a, 7.2a, & 7.1b, 7.2b		Problems 8.1a, 8.2a, & 8.1b, 8.2b

<b>Chapter 9 Cash</b>		<b>Chapter 10 Payroll Computations, Records, and Payment</b>
<b><u>Chapter 9</u></b>		<b><u>Chapter 10</u></b>
<b>Discussion Questions</b> <b>9-1</b>		<b>Discussion Questions</b> <b>10-1</b>
<b>Exercise 9-1</b>		<b>Exercise 10-1</b>
<b>Exercise 9-2</b>		<b>Exercise 10-2</b>
<b>Exercise 9-3</b>		<b>Exercise 10-3</b>
<b>Exercise 9-4</b>		<b>Exercise 10-4</b>
<b>Exercise 9-5</b>		<b>Exercise 10-5</b>
<b>Problems 9.1a, 9.2a, &amp; 9.1b, 9.2b</b>		<b>Problems 10.1a, 10.2a, &amp; 10.1b, 10.2b</b>

<b>Chapter 11 Payroll Taxes, Deposits, and Reports</b>		<b>Chapter 12 Accruals, Referrals, and the Worksheet</b>
<b><u>Chapter 11</u></b>		<b><u>Chapter 12</u></b>
<b>Discussion Questions</b> <b>11-1</b>		<b>Discussion Questions</b> <b>12-1</b>
<b>Exercise 11-1</b>		<b>Exercise 12-1</b>
<b>Exercise 11-2</b>		<b>Exercise 12-2</b>
<b>Exercise 11-3</b>		<b>Exercise 12-3</b>
<b>Exercise 11-4</b>		<b>Exercise 12-4</b>
<b>Exercise 11-5</b>		<b>Exercise 12-5</b>
<b>Problems 11.1a, 11.2a, &amp; 11.1b, 11.2b</b>		<b>Problems 12.1a, 12.2a, &amp; 12.1b, 12.2b</b>

<b>Chapter 13 Financial Statements and Closing Procedures</b>		
<b><u>Chapter 13</u></b>		
<b>Discussion Questions</b> <b>13-1</b>		
<b>Exercise 13-1</b>		
<b>Exercise 13-2</b>		
<b>Exercise 13-3</b>		
<b>Exercise 13-4</b>		
<b>Exercise 13-5</b>		
<b>Problems 13.1a, 13.2a, &amp; 13.1b, 13.2b</b>		